

(To be printed on the Applicant's Organization Letterhead)

To,
The Officer-In-Charge
Name of PS
Cooch Behar District Police

Subject: Application for seeking permission to organize a Meeting / Rally /
Procession

Sir,

We, the undersigned, hereby seek permission and a No Objection Certificate (NOC) to organize a Meeting / Rally / Procession (strike out whichever is not applicable) on_____.

The details of the programme and organizers are as follows:

A. Details of Applicant/Organizer

1. Name of Applicant(s):
2. Full Address:
3. Contact Number(s):
4. Email ID:

B. Details of Organizing Body

1. Name of Organization:
2. Address of Organization:
3. Organization Email ID:

C. Details of the Proposed Event

1. Type of Event: (Meeting / Rally / Procession)
2. Date of Event:
3. Duration: From _____ Hrs. to _____ Hrs.
4. Theme/Purpose of Event (in brief):
5. Expected Number of Participants

i. For Procession/Rally

- a. Starting Point:
- b. Route (in detail):
- c. Culmination Point:

ii. For Meeting

a. Venue/Location:

b. Area/Square Meter of ground to be used:

6. Details of Vehicles to be used (if any):

7. List of Volunteers deployed (Name & Mobile No.) – (Attach separate sheet if required):

Undertaking by Organizer

“I/We hereby declare that the information furnished is true to the best of my/our knowledge and agree to abide by the Terms & Conditions. In case of any violation, I/We shall be solely responsible and accept that the permission may be cancelled without prior notice and legal action may be initiated against me/us.”

Date: _____

Place: _____

Signature of Applicant/Organizer
Designation & Seal

Terms & Conditions

1. The licensee(s)/applicant(s) shall be present throughout the programme and shall be held accountable for any lapse.
2. The number of participants must strictly conform to the declaration made in the application.
3. The Rally / Procession / Meeting shall be conducted peacefully.
4. Use of loudspeakers shall remain within the permissible limits prescribed by the Hon'ble High Court, Calcutta and the West Bengal Pollution Control Board.
5. Use of loudspeakers in open air or vehicular horns in Silence Zones (hospitals, nursing homes, courts, universities, colleges, schools, etc.) is strictly prohibited.
6. Fireworks of any kind are strictly prohibited during the programme.
7. Participants shall not carry lathis, spears, firearms, swords, or any article that can be used as a weapon.
8. Speeches or slogans that are provocative, abusive, or capable of inciting violence are strictly prohibited.
9. Free flow of traffic, access to thoroughfares, buildings, ambulances, fire brigades, or emergency services shall not be obstructed.

10. No damage to public property, no assault on Government servants, and no violation of law shall be permitted.
11. The event must not cause inconvenience to the public at large.
12. Participants shall adhere to the prevailing Health Advisories issued by the State Government.
13. All vehicles, cars, tableaux, etc., if part of the procession, must obey traffic signals, not violate one-way restrictions, and maintain reasonable speed to prevent accidents.
14. Organizers must deploy a sufficient number of volunteers to assist the police personnel on duty.
15. No act causing environmental pollution will be permitted. Directives of the Hon'ble High Court, Calcutta, National Green Tribunal, and West Bengal Pollution Control Board must be strictly followed.
16. Prior N.O.Cs must be obtained from concerned utility services and landowners, wherever applicable.
17. Land disturbed during the event must be restored, and all filth/leftovers must be cleared immediately at the organizer's own cost after the event.
18. No temporary gallery or structure shall be installed for seating accommodation of participants.
19. Adequate arrangements for drinking water must be ensured.
20. The venue and adjoining areas must be kept clean. Leftover food, disposable cups, coconut shells, food packets, and other waste must be removed. Use of banned plastic items is prohibited.
21. Trees and greenery must not be damaged.
22. Parking in "No Parking Zones" is strictly prohibited.
23. All other existing rules, regulations, and orders must be strictly followed.
24. Bike rallies/processions are strictly prohibited.
25. Children shall not be permitted to participate in the programme, except in events specifically meant for children.
26. Use of DJs in any form is strictly prohibited.
27. Participants must abide by all lawful directions/orders of the Police at any point during the event in the interest of maintaining law and order.
28. The West Bengal Police authorities reserve the right to withdraw permission at any time, if the situation so requires.